



## THE BUSINESS REGULATION PROGRAM IN LAC PHASE II BUSINESS ENTRY REFORM - DOMINICA



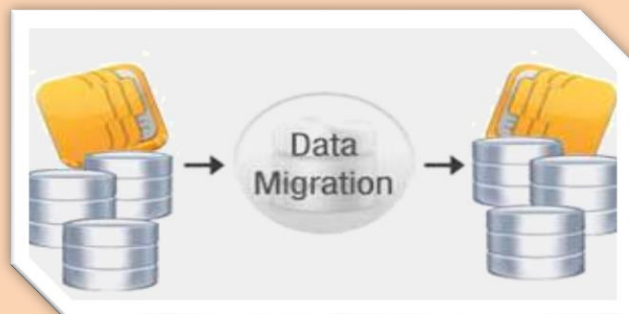
From August 24<sup>th</sup> to September 1st, 2015, the firm dotGovSolutions, LLC was onsite conducting the assessment of the Business Registry system at CIPO and its exchange of information with external agencies (including security and data integrity review). Unfortunately, due to Tropical Storm Erika, the trip was cut short; however, the firm was able to meet with most stakeholders and gathered information for the assessment required.

Success was realized by the completion of Deliverable 1 which includes the following;

- **GAP Analysis Document**
- **Demo of new system**
- **Power Point Presentation (of current GAPS and recommendations)**
- **Approved Project Plan**

In addition, technical framework for the interoperability between the agencies was reviewed and approved by Inland Revenue Division and Dominica Social Security; hardware/network infrastructure have been reviewed and agreed upon.

Data cleansing/migration discussions have begun with resource proposal submitted for execution.



Correction of issues identified and enhancement of interoperability between agencies is in progress where 137 items have been successfully tested out of the 284 identified



## Project Objectives

The objectives of Phase II is to enhance and upgrade the online business registration system which will accelerate sustainable business entry of firms in the Commonwealth of Dominica, and improve user experience, stability and reliability for the online business registration community. It will streamline procedures to include social security registration, commercial registries, notary registries, operating licenses and tax registries and integrating these processes via electronic platforms at a national level (one stop shop).

**Phase II Business Entry Reform Project duration is from April 2015 to March 2016.**

## Project Benefits



- ✓ Entrepreneur will be able to enter information, payment and obtain business entry certificate online.
- ✓ Eliminated the need for separate registration with the Inland Revenue Division and Dominica Social Security
- ✓ Easy to access information on registered companies and other businesses online
- ✓ There will be seamless interoperability with IRD and DSS, management tools (dashboard and reports) in a technical and organizational environment conducive to confidence and trust.

## Project Highlights

**Implementation of the project plan is in progress where 100% of the Short Term Activities and 40% of the Medium Term Activities have been completed.** Activities completed include the following:

- **Firm completed assessment of Business Registry system at CIPO and its exchange of information with external agencies (including security and data integrity review)**
- **Firm conducted GAP Analysis presentation, demo the new system and completed Deliverable 1 with reports published**
- **Published Project Status Report to CARICOM**
- **Identified Risks and Lessons Learned items as a result of Tropical Storm Erika**
- **Completed the resource proposal for the Data migration and Cleansing task**
- **Technical frame work for the interoperability between the agencies have been approved by IRD and DSS**
- **137 items have been successfully tested out of the 284 identified**

## Software Vendor



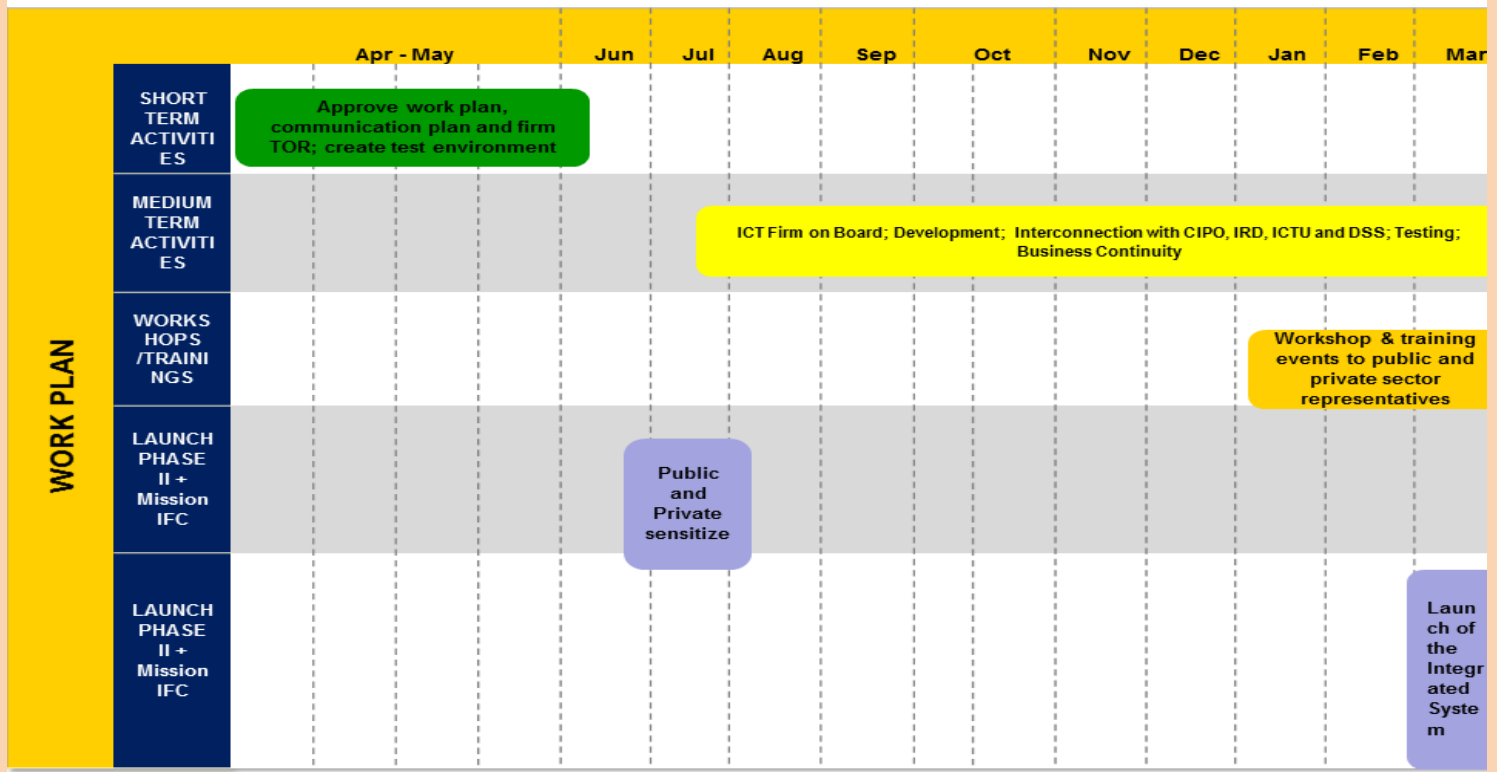
dotGov Solutions, LLC is the principal designer, developer, implementer and supporter of the automated business registration system.

For more information on the stakeholders' visit:

- CIPO: [www.cipo.gov.dm](http://www.cipo.gov.dm)
- IRD : [www.ird.gov.dm](http://www.ird.gov.dm)
- DSS : [www.dss.dm](http://www.dss.dm)
- IDA: [www.investdominica.com](http://www.investdominica.com)
- DotGov Solutions: <http://www.dotgovsolutions.net>

Work Plan

**Business Regulation Program in LAC- Phase II Business Entry Reform – Dominica**



Next Steps



- Firm development of enhancement/issues
- System Testing
- Continue working with CARICOM on synergy activities

Steering Committee Members

- Registrar of Companies and Intellectual Property - CIPO
- Representative from Inland Revenue Division – IRD
- Representative from Dominica Social Security – DSS
- Representative from Information Communication and Technology Unit – ICTU
- Representative from Reform Management Unit – RMU
- Representative from Dominica Association of Industry and Commerce- DAIC
- Representative from Dominica Bar Association
- Representative from Invest Dominica Authority - IDA

For further Information, please contact  
Companies and Intellectual Property Office (CIPO):

Tel: 1(767) 266-3358  
Email: cipo@dominica.gov.dm