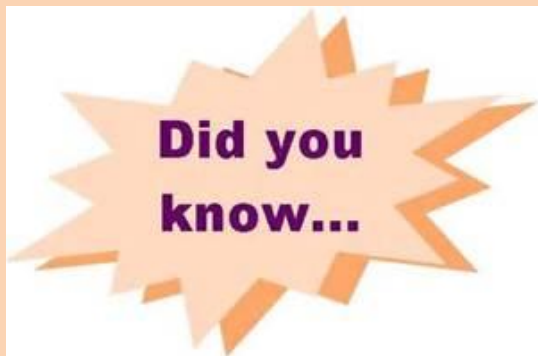




THE BUSINESS REGULATION PROGRAM IN LAC PHASE II BUSINESS ENTRY REFORM - DOMINICA



A **Business Name** is a name used for a business which-

- In the case of an individual or partnership, is different from the name(s) of the proprietor(s), and
- In the case of a company, is different from the company's corporate name.

All business names must be registered. It is an offence to operate a business under a business name which has not been registered.

Registration forms can be completed using the e-filing <http://efiling.cipo.gov.dm/login.aspx> system.

Fee for registering a business name by an individual or partnership or company is \$90.00

Who can register a Business Name?

Any individual, partnership or firm carrying on business in Dominica under a business name other than his or their true names(s) shall register their business in accordance with the [Registration of Business Names Act, Chap 78:46](#) of the Revised Laws of Dominica 1990.



Project Objectives

The objectives of Phase II is to enhance and upgrade the online business registration system which will accelerate sustainable business entry of firms in the Commonwealth of Dominica, and improve user experience, stability and reliability for the online business registration community. It will streamline procedures to include social security registration, commercial registries, notary registries, operating licenses and tax registries and integrating these processes via electronic platforms at a national level (one stop shop).

Phase II Business Entry Reform Project duration is from April 2015 to March 2016.

Project Benefits



- ✓ Entrepreneur will be able to enter information, payment and obtain business entry certificate online.
- ✓ Eliminated the need for separate registration with the Inland Revenue Division and Dominica Social Security
- ✓ Easy to access information on registered companies and other businesses online
- ✓ There will be seamless interoperability with IRD and DSS, management tools (dashboard and reports) in a technical and organizational environment conducive to confidence and trust.

Software Vendor



dotGov Solutions, LLC is the principal designer, developer, implementer and supporter of the automated business registration system.

Project Highlights

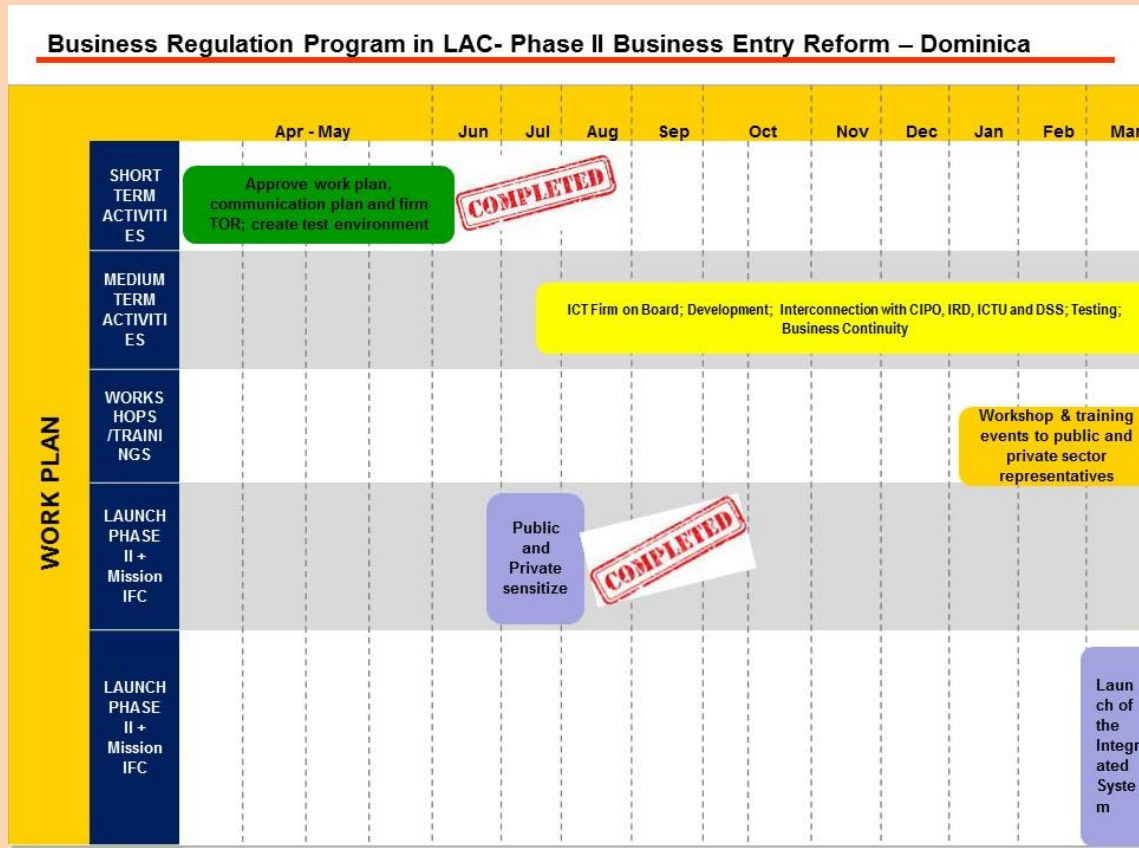
Implementation of the project plan is in progress where 60% of the Medium Term Activities have been completed. Activities completed include the following:

- ❑ Tax Agency confirmed and finalized the data exchange solution proposed
- ❑ Data migration and cleansing task funds received
- ❑ On boarding process for the data migration and cleansing resource in progress
- ❑ Reviewed and finalized the User Acceptance Test case scenarios format developed by the firm
- ❑ Synergies obtained with CARICOM where the regional equipment requirement was finalized
- ❑ Training conducted to begin the review, update and validation process for the data migration and cleansing effort
- ❑ Verified and tested successfully all of the modified forms (97)
- ❑ Correction of issues identified and enhancement of interoperability between agencies is in progress where 233 items have been successfully tested out of the 284 identified



For more information on the stakeholders' visit:

- CIPO: www.cipo.gov.dm
- IRD : www.ird.gov.dm
- DSS : www.dss.dm
- IDA: www.investdominica.com
- DotGov Solutions: <http://www.dotgovsolutions.net>



Next Steps



- Firm completion of development of enhancement/issues
- Complete System Testing
- Beta Testing of the e-Regional System
- Business Continuity Plan
- Continue working with CARICOM on synergy activities

**For further Information, please contact
Companies and Intellectual Property Office (CIPO):**

Tel: 1(767) 266-3358

Email/Website: cipo@dominica.gov.dm or www.cipo.gov.dm